

Whole School SEND Inclusive Practice Hub

Case Study Template

You can edit this PDF directly: add your content to the boxes below, save when complete, and then submit.

i This template is intended as a guide and may be adapted to reflect your context. We are happy to accept submissions in alternative formats; however, all submissions must include a completed [Quick Ethics Check](#).

Context

- School/setting type, phase, size
- Percentage of SEND/key groups
- Local/contextual factors

Focus

- What was the key issue or need?
- What question were you trying to answer?
- Why did this matter (brief data or observation)?

Rationale*

- What evidence or experience informed this?
- What inspired your thinking behind this?

* Optional

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Implementation

Actions

- Key strategies/ interventions

How it was implemented

- Timeline, staff, training, resources

What helped/hindered

- Enablers
- Barriers

Building expertise and capacity

- Staff development / professional learning
- Partnerships (families, agencies, community)

Impact

What changed?

- Pupil outcomes
- Staff practice
- Systems/culture

Evidence (if available)

- Data
- Observations
- Pupil/staff voice

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Reflection

- What worked well?
- What would you refine or change?
- Any unintended outcomes?

Sustainability

- What will continue?
- What will scale or change next?

Key Takeaways for Other Settings*

- Three to five practical recommendations

* Optional



Supporting materials may be uploaded alongside your submission

Publishing Your Research: Quick Ethics Check

Before submitting your case study:
please ensure you have answered
all statements.

1. Participant consent

Are people happy for this to be published?

- Adults featured have agreed to publication Yes ☐ No ☐ N/A ☐
- Parents or carers have agreed where needed Yes ☐ No ☐ N/A ☐
- Children understand how they are included and have agreed in an accessible way Yes ☐ No ☐ N/A ☐

2. Gatekeeper approval

Has your setting approved this?

- Headteacher or Principal has reviewed the content Yes ☐ No ☐ N/A ☐
- They agree with what is shared Yes ☐ No ☐ N/A ☐
- They confirm whether the setting and staff can be named Yes ☐ No ☐ N/A ☐

3. Identifying participants

Have you decided who will be identifiable?

- Are you naming yourself? Yes ☐ No ☐ N/A ☐
- Are you naming your setting? Yes ☐ No ☐ N/A ☐
- Are you naming colleagues? Yes ☐ No ☐ N/A ☐
- Are all children anonymised (for example, using pseudonyms)? Yes ☐ No ☐ N/A ☐

Be clear and consistent about the level of identification you are using.

4. Images and visuals

Do any visuals identify people or your setting?

- Photos of children or staff Yes ☐ No ☐ N/A ☐
- School logo or uniform Yes ☐ No ☐ N/A ☐
- Images of the setting Yes ☐ No ☐ N/A ☐
- If 'yes', have you gained explicit permission to include these? Yes ☐ No ☐ N/A ☐

5. Final sense check

- The case study represents people and the setting fairly Yes ☐ No ☐ N/A ☐
- Language is respectful throughout Yes ☐ No ☐ N/A ☐
- You are professionally comfortable with this being publicly available Yes ☐ No ☐ N/A ☐

Name:

Role/Position:

Date: